

CITY OF MEADE, KANSAS
Meade, Kansas

FINANCIAL STATEMENTS
For the year ended December 31, 2010

CITY OF MEADE, KANSAS
FINANCIAL STATEMENTS
For the year ended December 31, 2010

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CITY OF MEADE, KANSAS

FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Meade, Kansas

We have audited the accompanying financial statements of the City of Meade, Kansas, as of and for the year ended December 31, 2010, as listed in the table of contents. These financial statements are the responsibility of the City of Meade, Kansas' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with the Kansas Municipal Audit Guide and auditing standards generally accepted in the United States of America. Those standards and guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the City of Meade, Kansas has prepared these financial statements in conformity with the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Meade, Kansas, as of December 31, 2010, or the changes in its financial position for the year then ended.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of the City of Meade, Kansas, as of December 31, 2010, and its cash receipts and expenditures, budgetary comparisons, and changes in long-term debt and long-term debt maturities for the year then ended on the basis of accounting described in Note 1.

Hay•Rice & Associates, Chartered

July 18, 2011

CITY OF MEADE, KANSAS

Statement 1

STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND UNENCUMBERED CASH
For the year ended December 31, 2010

<u>Funds</u>	<u>Beginning</u> <u>Unencumbered</u> <u>Cash</u> <u>Balance</u>	<u>Cash</u> <u>Receipts</u>	<u>Expenditures</u>	<u>Ending</u> <u>Unencumbered</u> <u>Cash</u> <u>Balance</u>	<u>Add</u> <u>Outstanding</u> <u>Encumbrances</u> <u>& Accounts</u> <u>Payable</u>	<u>Ending</u> <u>Cash</u> <u>Balance</u>
Governmental Type Funds:						
General Fund	\$ 96,085	\$ 969,469	\$ 905,999	\$ 159,555	\$ 42,213	\$ 201,768
Special Revenue Funds:						
Library	2,413	74,639	75,060	1,992	-	1,992
Library Special	-	12,962	12,962	-	-	-
Municipal Building	27,602	7,174	14,207	20,569	209	20,778
Major Streets	-	41,730	41,730	-	-	-
Employees' Benefits	100,867	163,121	195,152	68,836	5,004	73,840
Public Safety	30,400	7,520	6	37,914	-	37,914
Aviation	9,729	17,733	25,010	2,452	528	2,980
Equipment Reserve	51,143	50,000	42,950	58,193	-	58,193
Capital Project Funds:						
Airport Improvement	(33,870)	196,278	162,408	-	-	-
Curb and Gutter Improvements	30,411	25,000	30,919	24,492	545	25,037
Fire Department Equipment	839	6,416	928	6,327	-	6,327
Proprietary Type Funds:						
Enterprise Funds:						
Light	228,929	2,143,425	2,075,388	296,966	69,915	366,881
Water	281,865	261,491	174,056	369,300	6,562	375,862
Sewer	83,390	89,689	62,397	110,682	191	110,873
Bond and Interest	171,500	-	-	171,500	-	171,500
Utility Bond & Interest #2	115,677	168,000	164,557	119,120	-	119,120
Service Deposits	15,384	9,550	6,986	17,948	-	17,948
Water & Light Improvements	<u>653,029</u>	<u>152,000</u>	<u>126,794</u>	<u>678,235</u>	<u>-</u>	<u>678,235</u>
Total Reporting Entity (Excluding Agency Funds)	<u>\$1,865,393</u>	<u>\$4,396,197</u>	<u>\$4,117,509</u>	<u>\$2,144,081</u>	<u>\$125,167</u>	<u>\$2,269,248</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 1
(Continued)

STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND UNENCUMBERED CASH

For the year ended December 31, 2010

Composition of Cash:		
Cash on hand with City Clerk	\$	200
Deposits in Local Depositories:		
Checking accounts		890,902
Certificates of deposit		<u>1,400,000</u>
Total Cash		\$2,291,102
Agency Funds per Statement 4		<u>(21,854)</u>
Total Reporting Entity (Excluding Agency Funds)		<u>\$2,269,248</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 2

SUMMARY OF EXPENDITURES – ACTUAL AND BUDGET
(BUDGETED FUNDS ONLY)

For the year ended December 31, 2010

<u>Funds</u>	<u>Certified Budget</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Variance Favorable (Unfavor.)</u>
Governmental Type Funds:			
General Fund	\$1,090,000	\$ 905,999	\$ 184,001
Special Revenue Funds:			
Library	75,060	75,060	-
Library Special	12,976	12,962	14
Municipal Building	37,100	14,207	22,893
Major Streets	53,000	41,730	11,270
Employees' Benefits	265,000	195,152	69,848
Public Safety	18,100	6	18,094
Aviation	13,500	25,010	(11,510)
Equipment Reserve	122,500	42,950	79,550
Proprietary Type Funds:			
Enterprise Funds:			
Light	2,095,000	2,075,388	19,612
Water	278,000	174,056	103,944
Sewer	96,059	62,397	33,662
Utility Bond & Interest #2	164,558	164,557	1
Water & Light Improvements	<u>672,000</u>	<u>126,794</u>	<u>545,206</u>
Totals	<u>\$4,992,853</u>	<u>\$3,916,268</u>	<u>\$1,076,585</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3

STATEMENTS OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET
For the year ended December 31, 2010

CITY OF MEADE, KANSAS

Statement 3-1

GENERAL FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>		<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Prior</u> <u>Year</u> <u>Actual</u>
	<u>Actual</u>	<u>Budget</u>		
<u>Cash Receipts</u>				
Taxes:				
Ad valorem property tax	\$262,479	\$270,480	\$ (8,001)	\$247,851
Back tax collections	8,301	1,650	6,651	4,446
Motor vehicle tax	49,487	50,636	(1,149)	51,227
Liquor tax	3,998	-	3,998	2,164
Total taxes	<u>\$324,265</u>	<u>\$322,766</u>	<u>\$ 1,499</u>	<u>\$305,688</u>
Intergovernmental:				
Local sales tax	<u>\$332,282</u>	<u>\$375,000</u>	<u>\$ (42,718)</u>	<u>\$259,083</u>
Licenses and Permits:				
Franchise tax	\$ 58,896	\$ 67,000	\$ (8,104)	\$ 58,910
Dog and cat tax	145	300	(155)	193
Licenses	440	700	(260)	20
Permits	456	600	(144)	708
Total licenses and permits	<u>\$ 59,937</u>	<u>\$ 68,600</u>	<u>\$ (8,663)</u>	<u>\$ 59,831</u>
Charges for Services:				
Pool admission	\$ 9,510	\$ 9,400	\$ 110	\$ 10,208
Machine hire	16,884	-	16,884	5,664
Administrative fees – Utility funds	20,000	-	20,000	-
Collection fees – Utility	8,758	9,500	(742)	8,594
Total charges for services	<u>\$ 55,152</u>	<u>\$ 18,900</u>	<u>\$ 36,252</u>	<u>\$ 24,466</u>
Fines and Forfeitures:				
Court fines and fees	\$ 99,902	\$105,000	\$ (5,098)	\$ 81,107
Other fees	980	-	980	538
Total fines and forfeitures	<u>\$100,882</u>	<u>\$105,000</u>	<u>\$ (4,118)</u>	<u>\$ 81,645</u>
Use of Money and Property:				
Interest on investments	<u>\$ 34,605</u>	<u>\$ 40,000</u>	<u>\$ (5,395)</u>	<u>\$ 30,671</u>
Miscellaneous	<u>\$ 28,422</u>	<u>\$ 30,000</u>	<u>\$ (1,578)</u>	<u>\$ 46,233</u>
Reimbursements	<u>\$ 33,924</u>	<u>-</u>	<u>\$ 33,924</u>	<u>\$ 12,764</u>
Total cash receipts	<u>\$969,469</u>	<u>\$960,266</u>	<u>\$ 9,203</u>	<u>\$820,381</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-1
(Continued)

GENERAL FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior Year Actual</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance Favorable (Unfavor.)</u>	
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
General government	\$185,524	\$ 430,000	\$244,476	\$ 274,241
Highways and streets	323,326	275,000	(48,326)	294,511
Parks	48,815	40,000	(8,815)	68,989
Fire	27,394	20,000	(7,394)	11,925
Police	240,940	245,000	4,060	217,369
Transfer to Fire Equipment Reserve	5,000	5,000	-	-
Transfer to Equipment Reserve	50,000	50,000	-	50,000
Transfer to Curb & Gutter Project	<u>25,000</u>	<u>25,000</u>	<u>-</u>	<u>25,000</u>
Total expenditures and transfers subject to budget	<u>\$905,999</u>	<u>\$1,090,000</u>	<u>\$184,001</u>	<u>\$ 942,035</u>
Receipts over (under) expenditures	\$ 63,470			\$ (121,654)
Unencumbered Cash, Beginning	<u>96,085</u>			<u>217,739</u>
Unencumbered Cash, Ending	<u>\$159,555</u>			<u>\$ 96,085</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-2

LIBRARY FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Year</u> <u>Actual</u>
<u>Cash Receipts</u>				
Taxes:				
Ad valorem property tax	\$ 60,198	\$ 62,025	\$ (1,827)	\$ 61,505
Back tax collections	2,197	500	1,697	1,171
Motor vehicle tax	<u>12,244</u>	<u>12,535</u>	<u>(291)</u>	<u>13,304</u>
Total cash receipts	\$ 74,639	\$ <u>75,060</u>	\$ <u>(421)</u>	\$ 75,980
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Appropriations to Library Board	<u>75,060</u>	\$ <u>75,060</u>	<u>-</u>	<u>76,060</u>
Receipts over (under) expenditures	\$ (421)			\$ (80)
Unencumbered Cash, Beginning	<u>2,413</u>			<u>2,493</u>
Unencumbered Cash, Ending	\$ <u>1,992</u>			\$ <u>2,413</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-3

LIBRARY FUND – SPECIAL BENEFITS
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Year</u> <u>Actual</u>
<u>Cash Receipts</u>				
Ad valorem tax	\$ 10,534	\$ 10,087	\$ 447	\$ 9,755
Back tax collections	324	130	194	200
Motor vehicle tax	<u>2,104</u>	<u>1,999</u>	<u>105</u>	<u>2,687</u>
Total cash receipts	\$ 12,962	\$ <u>12,216</u>	\$ <u>746</u>	\$ 12,642
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Appropriations to Library Board	<u>12,962</u>	\$ <u>12,976</u>	\$ <u>14</u>	<u>12,642</u>
Receipts over (under) expenditures	-			-
Unencumbered Cash, Beginning	<u>-</u>			<u>-</u>
Unencumbered Cash, Ending	<u>-</u>			<u>-</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-4

MUNICIPAL BUILDING FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Year</u> <u>Actual</u>
<u>Cash Receipts</u>				
Taxes:				
Ad valorem property tax	\$ 5,849	\$ 6,019	\$ (170)	\$ 5,613
Back tax collections	207	50	157	110
Motor vehicle tax	<u>1,118</u>	<u>1,141</u>	<u>(23)</u>	<u>1,233</u>
Total cash receipts	\$ 7,174	\$ <u>7,210</u>	\$ <u>(36)</u>	\$ 6,956
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Building maintenance and improvements	<u>14,207</u>	\$ <u>37,100</u>	\$ <u>22,893</u>	<u>8,640</u>
Receipts over (under) expenditures	\$ (7,033)			\$ (1,684)
Unencumbered Cash, Beginning	<u>27,602</u>			<u>29,286</u>
Unencumbered Cash, Ending	\$ <u>20,569</u>			\$ <u>27,602</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-5

MAJOR STREETS FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Year</u> <u>Actual</u>
<u>Cash Receipts</u>				
Intergovernmental:				
Gas tax	\$ 41,730	\$ <u>45,030</u>	\$ <u>(3,300)</u>	\$ 38,967
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Street maintenance and improvements	<u>41,730</u>	\$ <u>53,000</u>	\$ <u>11,270</u>	<u>38,967</u>
Receipts over (under) expenditures	-			-
Unencumbered Cash, Beginning	<u>-</u>			<u>-</u>
Unencumbered Cash, Ending	<u><u>-</u></u>			<u><u>-</u></u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-6

EMPLOYEES' BENEFITS FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010
(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>		<u>Variance</u>	<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable</u>	<u>Year</u>
			<u>(Unfavor.)</u>	<u>Actual</u>
<u>Cash Receipts</u>				
Taxes:				
Ad valorem property tax	\$114,571	\$118,035	\$ (3,464)	\$138,594
Back tax collections	5,622	5,000	622	11,244
Motor vehicle tax	<u>26,885</u>	<u>27,966</u>	<u>(1,081)</u>	<u>21,998</u>
Total taxes	\$147,078	\$151,001	\$ (3,923)	\$171,836
Other:				
Reimbursements	<u>16,043</u>	<u>30,000</u>	<u>(13,957)</u>	<u>25,777</u>
Total cash receipts	<u>\$163,121</u>	<u>\$181,001</u>	<u>\$ (17,880)</u>	<u>\$197,613</u>
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Personal Services:				
Fringe benefits	\$ 65,699	\$ 80,000	\$ 14,301	\$ 64,514
Health insurance	<u>129,453</u>	<u>185,000</u>	<u>55,547</u>	<u>140,821</u>
Total expenditures and transfers subject to budget	<u>\$195,152</u>	<u>\$265,000</u>	<u>\$ 69,848</u>	<u>\$205,335</u>
Receipts over (under) expenditures	\$ (32,031)			\$ (7,722)
Unencumbered Cash, Beginning	<u>100,867</u>			<u>108,589</u>
Unencumbered Cash, Ending	<u>\$ 68,836</u>			<u>\$100,867</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-7

PUBLIC SAFETY FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Year</u> <u>Actual</u>
<u>Cash Receipts</u>				
Taxes:				
Ad valorem property tax	\$ 5,858	\$ 5,970	\$ (112)	\$ 5,729
Back tax collections	338	-	338	214
Motor vehicle tax	<u>1,324</u>	<u>1,138</u>	<u>186</u>	<u>2,465</u>
Total cash receipts	\$ 7,520	\$ <u>7,108</u>	\$ <u>412</u>	\$ 8,408
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Public safety	<u>6</u>	\$ <u>18,100</u>	\$ <u>18,094</u>	<u>23,300</u>
Receipts over (under) expenditures	\$ 7,514			\$ (14,892)
Unencumbered Cash, Beginning	<u>30,400</u>			<u>45,292</u>
Unencumbered Cash, Ending	\$ <u>37,914</u>			\$ <u>30,400</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-8

EQUIPMENT RESERVE FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Year</u> <u>Actual</u>
<u>Cash Receipts</u>				
Transfer from General Fund	\$ 50,000	\$ <u>50,000</u>	<u>-</u>	\$ 50,000
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Capital outlay	<u>42,950</u>	\$ <u>122,500</u>	\$ <u>79,550</u>	<u>48,857</u>
Receipts over (under) expenditures	\$ 7,050			\$ 1,143
Unencumbered Cash, Beginning	<u>51,143</u>			<u>50,000</u>
Unencumbered Cash, Ending	\$ <u>58,193</u>			\$ <u>51,143</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-9

AVIATION FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010
(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>		<u>Variance</u>	<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable</u>	<u>Year</u>
			<u>(Unfavor.)</u>	<u>Actual</u>
<u>Cash Receipts</u>				
Use of Money and Property:				
Rentals	\$ 15,267	\$ 12,000	\$ 3,267	\$ 11,084
Crop sales	<u>2,466</u>	<u>1,500</u>	<u>966</u>	<u>4,246</u>
Total cash receipts	<u>\$ 17,733</u>	<u>\$ 13,500</u>	<u>\$ 4,233</u>	<u>\$ 15,330</u>
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Airport improvement	\$ 18,212	\$ -	\$ (18,212)	\$ -
Maintenance	<u>6,798</u>	<u>13,500</u>	<u>6,702</u>	<u>8,822</u>
Total expenditures and transfers subject to budget	<u>\$ 25,010</u>	<u>\$ 13,500</u>	<u>\$ (11,510)</u>	<u>\$ 8,822</u>
Receipts over (under) expenditures	\$ (7,277)			\$ 6,508
Unencumbered Cash, Beginning	<u>9,729</u>			<u>3,221</u>
Unencumbered Cash, Ending	<u>\$ 2,452</u>			<u>\$ 9,729</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-10

LIGHT FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>		<u>Variance</u>	<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable</u>	<u>Year</u>
<u>Cash Receipts</u>			<u>(Unfavor.)</u>	<u>Actual</u>
Sales to Users:				
Electric	\$2,072,802	\$2,000,000	\$ 72,802	\$2,009,575
Penalties	<u>19,239</u>	<u>-</u>	<u>19,239</u>	<u>17,269</u>
Total sales to users	\$2,092,041	\$2,000,000	\$ 92,041	\$2,026,844
Other Sales:				
Material, supplies and service	9,429	8,500	929	9,109
Miscellaneous	12,475	4,000	8,475	593
Reimbursements	<u>29,480</u>	<u>-</u>	<u>29,480</u>	<u>46,177</u>
Total cash receipts	\$2,143,425	<u>\$2,012,500</u>	<u>\$130,925</u>	<u>\$2,082,723</u>
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Production	\$1,240,176	\$1,200,000	\$ (40,176)	\$1,183,314
Transmission and distribution	291,612	300,000	8,388	439,057
Commercial and general	243,600	295,000	51,400	248,135
Transfers:				
Debt Service Fund	168,000	240,000	72,000	150,000
Improvement Fund	<u>132,000</u>	<u>60,000</u>	<u>(72,000)</u>	<u>96,000</u>
Total expenditures and transfers subject to budget	<u>\$2,075,388</u>	<u>\$2,095,000</u>	<u>\$ 19,612</u>	<u>\$2,116,506</u>
Receipts over (under) expenditures	\$ 68,037			\$ (33,783)
Unencumbered Cash, Beginning	<u>228,929</u>			<u>262,712</u>
Unencumbered Cash, Ending	<u>\$ 296,966</u>			<u>\$ 228,929</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-11

WATER FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>			<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u> <u>Favorable</u> <u>(Unfavor.)</u>	<u>Year</u> <u>Actual</u>
<u>Cash Receipts</u>				
Sales to Users:				
Water	\$248,642	\$280,000	\$ (31,358)	\$243,441
Other Sales:				
Material, supplies and service	2,486	-	2,486	225
Miscellaneous	4,670	1,500	3,170	3,575
Reimbursements	2,479	1,800	679	511
State water	<u>3,214</u>	<u>3,000</u>	<u>214</u>	<u>3,378</u>
Total cash receipts	<u>\$261,491</u>	<u>\$286,300</u>	<u>\$ (24,809)</u>	<u>\$251,130</u>
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Production	\$ 1,098	\$ 45,000	\$ 43,902	\$ 2,738
Transmission and distribution	27,195	50,000	22,805	34,653
Commercial and general	118,265	125,000	6,735	118,149
State water plan	7,498	8,000	502	6,468
Transfers:				
Improvement Fund	<u>20,000</u>	<u>50,000</u>	<u>30,000</u>	<u>20,000</u>
Total expenditures and transfers subject to budget	<u>\$174,056</u>	<u>\$278,000</u>	<u>\$103,944</u>	<u>\$182,008</u>
Receipts over (under) expenditures	\$ 87,435			\$ 69,122
Unencumbered Cash, Beginning	<u>281,865</u>			<u>212,743</u>
Unencumbered Cash, Ending	<u>\$369,300</u>			<u>\$281,865</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-12

SEWER FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010
(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>		<u>Variance</u>	<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable</u>	<u>Year</u>
			<u>(Unfavor.)</u>	<u>Actual</u>
<u>Cash Receipts</u>				
Charges for Services:				
Service charge	\$ <u>89,689</u>	\$ <u>115,000</u>	\$ <u>(25,311)</u>	\$ <u>96,443</u>
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Maintenance	\$ <u>11,338</u>	\$ <u>45,000</u>	\$ <u>33,662</u>	\$ <u>19,155</u>
Bond and interest	<u>51,059</u>	<u>51,059</u>	<u>-</u>	<u>51,059</u>
Total expenditures and transfers subject to budget	\$ <u>62,397</u>	\$ <u>96,059</u>	\$ <u>33,662</u>	\$ <u>70,214</u>
Receipts over (under) expenditures	\$ <u>27,292</u>			\$ <u>26,229</u>
Unencumbered Cash, Beginning	<u>83,390</u>			<u>57,161</u>
Unencumbered Cash, Ending	\$ <u>110,682</u>			\$ <u>83,390</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-13

UTILITY BOND AND INTEREST NO. 2 FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>		<u>Variance</u>	<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable</u>	<u>Year</u>
			<u>(Unfavor.)</u>	<u>Actual</u>
<u>Cash Receipts</u>				
Transfers:				
Light Fund	\$ <u>168,000</u>	\$ <u>240,000</u>	\$ <u>(72,000)</u>	\$ <u>150,000</u>
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Bond principal	\$110,000	\$110,000	\$ -	\$105,000
Bond interest	<u>54,557</u>	<u>54,558</u>	<u>1</u>	<u>57,708</u>
Total expenditures and transfers subject to budget	\$ <u>164,557</u>	\$ <u>164,558</u>	\$ <u>1</u>	\$ <u>162,708</u>
Receipts over (under) expenditures	\$ 3,443			\$ (12,708)
Unencumbered Cash, Beginning	<u>115,677</u>			<u>128,385</u>
Unencumbered Cash, Ending	\$ <u>119,120</u>			\$ <u>115,677</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-14

WATER AND LIGHT IMPROVEMENT FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES AND
CHANGES IN UNENCUMBERED CASH – ACTUAL AND BUDGET

For the year ended December 31, 2010
(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Current Year</u>		<u>Variance</u>	<u>Prior</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable</u>	<u>Year</u>
			<u>(Unfavor.)</u>	<u>Actual</u>
<u>Cash Receipts</u>				
Transfers:				
Light Fund	\$132,000	\$ 60,000	\$ 72,000	\$ 96,000
Water Fund	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>20,000</u>
Total cash receipts	\$152,000	\$ <u>80,000</u>	\$ <u>72,000</u>	\$116,000
<u>Expenditures and Transfers</u>				
<u>Subject to Budget</u>				
Capital expenditures	<u>126,794</u>	<u>\$672,000</u>	<u>\$545,206</u>	<u>25,617</u>
Receipts over (under) expenditures	\$ 25,206			\$ 90,383
Unencumbered Cash, Beginning	<u>653,029</u>			<u>562,646</u>
Unencumbered Cash, Ending	<u>\$678,235</u>			<u>\$653,029</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

STATEMENTS OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN UNENCUMBERED CASH – ACTUAL
For the year ended December 31, 2010

CITY OF MEADE, KANSAS

Statement 3-15

ELECTRIC IMPROVEMENT FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN UNENCUMBERED CASH – ACTUAL

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Year</u>	
	<u>Current</u>	<u>Prior</u>
<u>Cash Receipts</u>	<u>-</u>	<u>-</u>
<u>Expenditures</u>		
Supplies	-	\$ 232
Professional services	<u>-</u>	<u>34,661</u>
Total expenditures	<u>-</u>	<u>\$ 34,893</u>
Receipts over (under) expenditures	-	\$ (34,893)
Unencumbered Cash, Beginning	<u>-</u>	<u>34,893</u>
Unencumbered Cash, Ending	<u>-</u>	<u>-</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-16

AIRPORT IMPROVEMENT FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN UNENCUMBERED CASH – ACTUAL

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Year</u>	
	<u>Current</u>	<u>Prior</u>
<u>Cash Receipts</u>		
City's share	\$ 18,212	\$ 19,321
Grant proceeds	<u>178,066</u>	<u>252,174</u>
Total cash receipts	\$196,278	\$271,495
<u>Expenditures</u>		
Airport maintenance	<u>162,408</u>	<u>305,365</u>
Receipts over (under) expenditures	\$ 33,870	\$ (33,870)
Unencumbered Cash, Beginning	<u>(33,870)</u>	<u>-</u>
Unencumbered Cash, Ending	<u>-</u>	<u>\$ (33,870)</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-17

SERVICE DEPOSITS FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN UNENCUMBERED CASH – ACTUAL
For the year ended December 31, 2010
(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Year</u>	
	<u>Current</u>	<u>Prior</u>
<u>Cash Receipts</u>		
Deposits for service	\$ 9,550	\$ 9,305
<u>Expenditures</u>		
Refunds on deposits	<u>6,986</u>	<u>9,279</u>
Receipts over (under) expenditures	\$ 2,564	\$ 26
Unencumbered Cash, Beginning	<u>15,384</u>	<u>15,358</u>
Unencumbered Cash, Ending	<u>\$ 17,948</u>	<u>\$ 15,384</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-18

BOND AND INTEREST FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN UNENCUMBERED CASH – ACTUAL

For the year ended December 31, 2010
(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Year</u>	
	<u>Current</u>	<u>Prior</u>
<u>Cash Receipts</u>	-	-
<u>Expenditures</u>	<u>-</u>	<u>-</u>
Receipts over (under) expenditures	\$ -	\$ -
Unencumbered Cash, Beginning	<u>171,500</u>	<u>171,500</u>
Unencumbered Cash, Ending	<u>\$171,500</u>	<u>\$171,500</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-19

CURB AND GUTTER IMPROVEMENT FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN UNENCUMBERED CASH – ACTUAL

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Year</u>	
	<u>Current</u>	<u>Prior</u>
<u>Cash Receipts</u>		
Transfer from General Fund	\$ 25,000	\$ 25,000
<u>Expenditures</u>		
Curb, gutter and sidewalk improvement	<u>30,919</u>	<u>15,375</u>
Receipts over (under) expenditures	\$ (5,919)	\$ 9,625
Unencumbered Cash, Beginning	<u>30,411</u>	<u>20,786</u>
Unencumbered Cash, Ending	<u>\$ 24,492</u>	<u>\$ 30,411</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 3-20

FIRE DEPARTMENT EQUIPMENT RESERVE FUND
STATEMENT OF CASH RECEIPTS, EXPENDITURES
AND CHANGES IN UNENCUMBERED CASH – ACTUAL

For the year ended December 31, 2010

(with comparative actual totals for the prior year ended December 31, 2009)

	<u>Year</u>	
	<u>Current</u>	<u>Prior</u>
<u>Cash Receipts</u>		
Donations	\$ 1,416	\$ 1,586
Transfer from General Fund	<u>5,000</u>	<u>-</u>
Total cash receipts	\$ 6,416	\$ 1,586
<u>Expenditures</u>		
Fire Department equipment	<u>928</u>	<u>1,722</u>
Receipts over (under) expenditures	\$ 5,488	\$ (136)
Unencumbered Cash, Beginning	<u>839</u>	<u>975</u>
Unencumbered Cash, Ending	\$ <u>6,327</u>	\$ <u>839</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

Statement 4

AGENCY FUNDS
STATEMENT OF CASH RECEIPTS AND CASH DISBURSEMENTS
For the year ended December 31, 2010

<u>Funds</u>	<u>Beginning</u> <u>Cash</u> <u>Balance</u>	<u>Cash</u> <u>Receipts</u>	<u>Cash</u> <u>Disbursements</u>	<u>Ending</u> <u>Cash</u> <u>Balance</u>
Utility Trash and Garbage	\$ 2,909	\$175,952	\$162,785	\$ 16,076
Municipal Bond Funds	1,610	4,500	5,610	500
Health Insurance Account	<u>11,532</u>	<u>-</u>	<u>6,254</u>	<u>5,278</u>
Total	\$ <u>16,051</u>	\$ <u>180,452</u>	\$ <u>174,649</u>	\$ <u>21,854</u>

The notes to the financial statements are an integral part of this statement.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

Note 1: Reporting Entity

The City of Meade is a municipal corporation governed by an elected five-member council. These financial statements present the City of Meade (the primary government). Component units of the City are not included in these financial statements.

A component unit is defined as an entity legally separate from the City, which has a significant dependence on, or relationship with, the City.

Component Units not Presented

Library Board – The City of Meade Library Board operates the City's public library. Acquisition or disposition of real property by the board must be approved by the City. Bond issuances must also be approved by the City.

Housing Authority – The Meade City Housing Authority operates the City's housing projects. The housing authority can sue and be sued, and can buy, sell, or lease real property. Bond issuances must be approved by the City.

Fund Descriptions

For the purpose of this report, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and time deposits, together with all related liabilities and/or encumbrances for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The following types of funds comprise the financial activities of the City for the year of 2010:

Governmental Funds:

General Fund – to account for all unrestricted cash resources except those required to be accounted for in another fund.

Special Revenue Funds – to account for the proceeds of specific cash revenue sources that are restricted by law or administrative action to expenditure for specified purposes.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 1: Fund Descriptions (Continued)

Governmental Funds (Continued):

Capital Project Funds – to account for cash resources segregated for the acquisition of major capital facilities (other than those financed by Enterprise Funds).

Debt Service Funds – to account for the accumulation of cash resources for, and the payment of, interest and principal on general long-term debt which are general obligations of the City.

Proprietary Funds:

Enterprise Funds – to account for operations that are financed and operated in a manner similar to private business enterprises – where the stated intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges – or where periodic determination of revenue earned, expenses incurred, and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary Funds:

Agency Funds – to account for assets held by a governmental unit as a trustee or agent for others.

Accounting for Fixed Assets and Long-Term Liabilities

- a. Fixed Assets – Fixed assets purchased are recorded as expenditures at the time of purchase. Such assets of the City are not recorded in a permanent set of records.
- b. Bonds Payable – All unmatured long-term liabilities of the City are accounted for in a permanent set of records.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 2: Basis of Accounting

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund. Cash disbursements are recognized when the cash balance of a fund is decreased. For an interfund transaction, a cash disbursement is recorded in the fund from which the cash is transferred. Expenditures include disbursements, accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract.

The municipality has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the statutory basis of accounting.

Note 3: Departure from Generally Accepted Accounting Principles

The basis of accounting described above results in a financial statement presentation which shows cash receipts, cash disbursements, cash and unencumbered cash balances and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings and equipment owned by the municipality are not presented in the financial statements. Also, long-term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes and compensated absences are not presented in the financial statements.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 4: Budgetary Information and Tax Cycle

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds and enterprise funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no budget amendments in 2010.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the statutory basis of accounting, in which revenues are recognized when cash is received, and expenditures include disbursements, accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 4: Budgetary Information and Tax Cycle (Continued)

A legal operating budget is not required for the following funds:

- Electric Improvement Fund
- Airport Improvement Fund
- Service Deposits Fund
- Curb and Gutter Improvement Fund
- Bond and Interest Fund
- Fire Department Equipment Reserve Fund

Spending in funds which are not subject to the legal annual operating budget requirement are controlled by federal regulations, other statutes or by the use of internal spending limits established by the governing body.

The determination of assessed valuation and the collection of property taxes for all political subdivisions in the State of Kansas is the responsibility of the County. The County Appraiser's Office annually determines assessed valuation and the County Clerk certifies the annual assessment to the taxing units. One-half of the property taxes are due December 20 and distributed to the City by January 20 to finance a portion of the current year's budget. The second half is due May 10 and distributed to the City by June 20. The City Treasurer draws available funds from the County Treasurer's office at designated times throughout the year. The taxes become a lien against the property on November 1st.

Note 5: Other Accounting Policies

Item 1: Deposits and Investments

K.S.A. 9-1401 establishes the depositories which may be used by the City of Meade. The statute requires banks eligible to hold the City of Meade's funds have a main or branch bank in the county in which the City of Meade is located and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City of Meade has no other policies that would further limit interest rate risk.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 5: Other Accounting Policies (Continued)

Item 1: Deposits and Investments (Continued)

K.S.A. 12-1675 limits the City of Meade's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City of Meade has no investment policy that would further limit its investment choices. The rating of the City of Meade's investments is noted above.

Concentration of Credit Risk – State statutes place no limit on the amount the City of Meade may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk – Deposits – Custodial credit risk is the risk that in the event of a bank failure, the City of Meade's deposits may not be returned to it. State statutes require the City of Meade's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. All deposits were legally secured at December 31, 2010.

At December 31, 2010, the City of Meade's carrying amount of deposits was \$2,290,102 and the bank balance was \$2,306,457. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance, \$500,000 was covered by federal depository insurance, and the remaining \$1,806,457 was collateralized with securities held by the pledging financial institutions' agents in the City of Meade's name.

Custodial Credit Risk – Investments – For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City of Meade will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 5: Other Accounting Policies (Continued)

Item 2: Special Assessments

Projects financed in part by special assessments are financed through general obligation bonds of the City and are retired from the Bond and Interest Fund. Special assessments paid prior to the issuance of bonds are recorded as revenue in the appropriate project. Special assessments received after the issuance of bonds are recorded as revenue in the Bond and Interest Fund.

Item 3: Vouchers Payable

Vouchers payable are classified on the basis of a claim for payment resulting from legal title to property.

Item 4: Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental funds.

In addition, encumbrances do constitute expenditures of a fund.

Item 5: Unencumbered Cash Balance

The unencumbered cash balance is the unobligated resources of cash, time deposits and investments of a fund.

Item 6: Boards and Associations

The following component unit is included in a separate report:

Library Board, Meade

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 5: Other Accounting Policies (Continued)

Item 6: Boards and Associations (Continued)

These separate audit reports are not filed with the Director of Accounts and Reports, but are available at the City Hall.

The Meade City Housing Authority is not audited.

Note 6: Employees' Retirement, Vacation, Sick Leave, Etc.

Defined Benefit Pension Plan

The City of Meade, Kansas participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S. Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established by statute for calendar year 2010 is 6.14%. The City of Meade, Kansas' contributions to KPERS for the years ending December 31, 2010, 2009 and 2008 were \$51,951, \$46,712 and \$38,167, respectively, equal to the statutory required contributions for each year.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 6: Employees' Retirement, Vacation, Sick Leave, Etc. (Continued)

Deferred Compensation

The City of Meade, Kansas offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457. The plan, available to all City employees, permits them to defer a portion of their salary until future years. The deferred compensation assets, which are funded currently with a third party investment company, are not available to employees until termination, retirement, death or unforeseeable emergency. All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the City, subject only to the claims of the City's general creditors. Participants' rights under the plan are equal to those of general creditors of the City in an amount equal to the fair market value of the deferred account for each participant. The City of Meade, Kansas believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

The following is a summary of activity for the year ended December 31, 2010:

Beginning account value	\$ 14,352
Net account activity	1,200
Change in investment value	<u>1,674</u>
Ending account balance	<u>\$ 17,226</u>

Work Week

The work week for all employees of the City shall begin at 12:00 midnight Saturday and end at 12:00 midnight the following Saturday. For all employees, except members of the police department, a normal work week, unless other assigned, shall be 40 hours. (K.S.A. 44-1204).

Overtime

All overtime work shall be paid at one and one-half times the base salary rate. All overtime shall be paid only by approval of the governing body and as it may direct by resolution, except for members of the police department. (K.S.A. 44-1204).

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 6: Employees' Retirement, Vacation, Sick Leave, Etc. (Continued)

Absence from Work

From 90 days after employment up to five years of service, an employee is granted three leave of absence days. After five years of service, an employee shall receive five leave of absence days. The days each year are not accumulated and carried over.

Vacations

Vacations for full-time City employees shall be allowed as follows:

- a. All employees shall be allowed two weeks paid vacation, or ten working days, after completing one complete year's service with the City.
- b. Three weeks, or 15 days, paid vacation shall be allowed to each employee completing 4 full years of service with the City.
- c. One day per year up to 20 days of paid vacation shall be allowed after completing 14 years of service with the City.
- d. All City employees entitled to vacations as provided in (a), (b) or (c) of this section shall be required to take their vacations within the calendar year. No employee shall be paid additionally for working during his/her vacation time. The City Administrator shall approve the vacation times of all City employees under his/her supervision and control.
- e. Any employee who leaves the City for any reason will be paid for earned vacation time.

Bonus Vacation

Each employee will receive one-third day per month bonus vacation for each month of work completed without a sick day. For each sick leave day, the employee will lose one-third day bonus vacation, but no more than four (4) bonus vacation days per year. Bonus vacation will not accrue year to year. Employees may take pay in preference to vacation time. Bonus vacation will run from year to year and on October 1st of each year the employee shall specify his choice of time off or pay. Should the choice be time off, the bonus days will be taken during the year following. Bonus vacation will not affect regular vacation.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 6: Employees' Retirement, Vacation, Sick Leave, Etc. (Continued)

Sick Leave

One day per month accumulative to 1,100 hours. This cannot be used or considered in vacation time. All employees who are injured or become ill off the job will be required to use their sick leave. All employees who are injured on the job shall not be required to use their personal sick leave if they qualify for Workers' Compensation benefits. If an employee is injured on the job, the employee, at his request, may draw personal sick leave in addition to his Workers' Compensation benefits. In case of severe or extended illness, special consideration may be given by the City Council. Upon retirement, an employee shall be paid for his accumulated sick leave to sixty (60) days on the basis of his salary at retirement at regular time. A doctor's release shall be required after serious illness or surgery. A doctor's certificate may be required for proof of illness. Sick leave may be taken in segments of one hour or more on whole hour increments. Upon the retirement or death of an employee, he/she or his/her estate shall be entitled to compensation for any unused sick leave time up to 60 days, computed on the basis of 100 percent from the anniversary date of his/her employment and not on the basis of the calendar year.

Other Post Employment Benefits

Retirees of the City, under age 65, shall be eligible for continued participation in the City's health care plan, upon retiree's payment of all the costs thereof, in accordance with the provisions of K.S.A. Supp. 12-5040. In addition, the City shall comply with those provisions of the Federal Consolidated Omnibus Reconciliation Act of 1986 (COBRA) relating to the extension of group health care plan coverage upon termination of City employment.

Note 7: Utility, Trash and Garbage

The City of Meade collects trash and garbage billings from local residents for the Meade County Utility. The amount collected less a percentage collection fee is remitted monthly to the Meade County Utility.

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 8: Long-Term Debt

Changes in long-term liabilities for the City for the year ended December 31, 2010 are as follows:

<u>Issue</u>	<u>Interest Rate</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Date of Final Maturity</u>	<u>Balance Beginning of Year</u>	<u>Additions</u>	<u>Reductions/ Payments</u>	<u>Net Change</u>	<u>Balance End of Year</u>	<u>Interest Paid</u>
Revenue Bonds Series 05	Varied	03/01/05	\$1,715,000	09/01/20	\$1,445,000	-	\$110,000	\$ (110,000)	\$1,335,000	\$ 54,558
Kansas Department of Health & Environment	2.92%	01/02/03	843,338	02/28/08	583,307	-	34,275	(34,275)	549,032	16,784
Capital Lease: Electric Fund – 2009 F750	3.6%	12/23/09	<u>140,000</u>	01/15/14	<u>140,000</u>	<u>-</u>	<u>36,644</u>	<u>(36,644)</u>	<u>103,356</u>	<u>318</u>
Total Long-Term Debt			<u>\$2,698,338</u>		<u>\$2,168,307</u>	<u>-</u>	<u>\$180,919</u>	<u>\$ (180,919)</u>	<u>\$1,987,388</u>	<u>\$ 71,660</u>

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 8: Long-Term Debt (Continued)

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

<u>Principal</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016-2020</u>	<u>2021-2023</u>	<u>Total</u>
Revenue bonds	\$110,000	\$115,000	\$120,000	\$125,000	\$130,000	\$ 735,000	\$ -	\$1,335,000
KDHE revolving loan	35,283	36,321	37,388	38,489	39,621	216,285	145,645	549,032
Capital lease	<u>33,241</u>	<u>34,437</u>	<u>35,678</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>103,356</u>
Total principal	<u>\$178,524</u>	<u>\$185,758</u>	<u>\$193,066</u>	<u>\$163,489</u>	<u>\$169,621</u>	<u>\$ 951,285</u>	<u>\$145,645</u>	<u>\$1,987,388</u>
<u>Interest</u>								
Revenue bonds	\$ 51,093	\$ 47,463	\$ 43,495	\$ 39,236	\$ 34,673	\$ 92,701	\$ -	\$ 308,661
KDHE revolving loan	15,776	14,738	13,670	12,570	11,438	39,009	7,533	114,734
Capital lease	<u>3,721</u>	<u>2,524</u>	<u>1,284</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,529</u>
Total interest	<u>\$ 70,590</u>	<u>\$ 64,725</u>	<u>\$ 58,449</u>	<u>\$ 51,806</u>	<u>\$ 46,111</u>	<u>\$ 131,710</u>	<u>\$ 7,533</u>	<u>\$ 430,924</u>
Total Principal and Interest	<u>\$249,114</u>	<u>\$250,483</u>	<u>\$251,515</u>	<u>\$215,295</u>	<u>\$215,732</u>	<u>\$1,082,995</u>	<u>\$153,178</u>	<u>\$2,418,312</u>

CITY OF MEADE, KANSAS

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2010

(Continued)

Note 9: Fund Balances – Designated for Subsequent Years' Budget

Actual cash carryovers were below the estimated carryover for the following funds:

Municipal Building Fund	\$ 7,033
Aviation Fund	14,777
Water Fund	24,800
Equipment Reserve Fund	1,807

Note 10: Transfers

Operating transfers were as follows:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Authority</u>
General Fund	\$ 50,000	Equipment Reserve	K.S.A. 12-1,117
General Fund	25,000	Curb & Gutter Improvement	Capital Project
Water Fund	20,000	Water & Light Improvement	K.S.A. 12-825d
Electric Fund	132,000	Water & Light Improvement	K.S.A. 12-825d
Electric Fund	168,000	Utility Bond & Interest #2	Bond Ord. #728
General Fund	5,000	Fire Department Equipment Reserve	K.S.A. 12-1,117

Note 11: Compliance Matters

- A. Sufficient cash was available to liquidate outstanding claims for all funds.
- B. The Director of Accounts and Reports waived the statutory requirement relating to the preparation of financial statements and financial reports.
- C. Contrary to the provisions of K.S.A. 15-1404, the mayor and the governing body were not covered with indemnity of a surety bond.
- D. Contrary to the provisions of K.S.A. 10-1117 and K.S.A. 79-2934, the City Clerk did not maintain a formal encumbrance record or an unencumbered budget balance record.
- E. Contrary to the provisions of K.S.A. 79-2935, the City exceeded the authorized budget in the Aviation Fund.

To the City Council
City of Meade, Kansas

In planning and performing our audit of the financial statements of the City of Meade, Kansas, as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the City of Meade, Kansas' internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Meade, Kansas' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Meade, Kansas' internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the following deficiencies to be significant deficiencies in internal control:

- 1) Contrary to the provisions of K.S.A. 10-117 and K.S.A. 79-2934, encumbrance and unencumbered cash records were not maintained.
- 2) The City's staff precludes certain internal controls necessary to provide optimum segregation of duties.
- 3) Our firm assisted the City in preparing the financial statements and footnotes for 2010.

This communication is intended solely for the information and use of the management of the City of Meade, Kansas, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Hay•Rice & Associates, Chartered

July 18, 2011

To the City Council
City of Meade, Kansas

We have audited the financial statements of the City of Meade, Kansas for the year ended December 31, 2010. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated November 8, 2010. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Meade, Kansas are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2010. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

To the City Council
City of Meade, Kansas

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Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 18, 2011.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the City Council and management of the City of Meade, Kansas and is not intended to be and should not be used by anyone other than these specified parties.

Hay•Rice & Associates, Chartered

July 18, 2011